



Town of Vienna Web Site Address: www.vienna-wis.com

March, 2018

April Election

The Spring Election will be held on Tuesday, April 3rd. Polls will be open from 7:00 AM to 8:00 PM. Races on the ballot include Vienna Town Board Supervisor's Gary Endres and Ron Rupp. Justice of the Supreme Court, Court Appeals, Circuit Court, DeForest, Lodi, Waunakee and Poynette School Board Members. Sample ballots by school district will be posted at the Town Hall and on the Town website as soon as they are available. Absentee ballots for the April election will be available in the Town Clerk's Office from March 15th through March 30th. You can also fill out a request to have the ballot mailed to you by filling out a absentee request form by March 29th. Absentee and registration forms are available online and in the front vestibule at the town hall.

February Election Results

A total of 152 town residents voted at the February 20th Spring Primary. This represents approximately 16% of our eligible voters. The results were:

Rebecca Dallet—65

Michael Screnock—58

Tim Burns —29

Thank you to everyone that voted and a special thanks to our election inspectors for making this a successful election. If anyone is interested in becoming an election inspector, please contact the office.

Spring is Here!

A reminder to move your clocks ahead one hour on Sunday, March 11th for Daylight Savings Time. It is also a good time to check your smoke detectors and carbon monoxide detectors to see if they need new batteries. If you change your ceiling fan directions by season, most fans are to turn clockwise in the winter and counter clockwise in the summer (as you look up at them).

Building Permits

It is that time of year when new construction, remodeling or possibly adding an additional sun-room or family room onto your home. Building permit application forms can be located in our town hall vestibule at any time, day or night and also on Town's website. Any structural change to the existing property does require a building permit from the town and either Dane County or Village of DeForest, depending on where your property is located.

Electronics Recycling

The town is planning on holding an electronics recycling event this year. Some of the items include computers and accessories, printers, copiers, fax machines, scanners, TVs, phones, cameras, projectors, DVD players video game players and much, much more. A flyer will be posted on our website and in our front vestibule with all the acceptable items once we have this arranged. We will announce the date and time in our April newsletter and on our website calendar once it has been confirmed.

Town Brush Site Opens

The Town of Vienna brush site will open for the season on Saturday, April 7th. The site is open and staffed from 8:00 A.M. to 4:00 P.M. on the first and third Saturdays of each month. Brush, tree limbs and yard waste are the only accepted items. Other types of wood, including treated wood and wood with nails are **NOT** accepted.

Revaluation of Property

Our new assessors, Associated Appraisal Consultants will begin the revaluation of properties located in Vienna township. This process will begin this year and be completed in 2019. This is a mandated procedure that is required every 10 years and the Town of Vienna is required to comply. If you have any questions, please contact the office at 608-846-3800.

Town of Vienna Board Minutes February 5, 2018

The regular meeting was called to order on Monday, February 5, 2018 at 7:00 P.M. by Chairman Breggeman. Supervisors Gary Endres, Karen Ingalls, Ron Rupp and Steve Ruegsegger were present. Also present were Patrolmen Scott Benson, Bill Newman, Clerk Kathy Clark and EGS Representative Stewart

Adler

Pledge of Allegiance was recited

Public Comment: None

Approval of Minutes: Motion made by Ruegsegger, second by Ingalls to approve the minutes of January 15, 2018 town board meeting. Motion carried (5-0)

Discussion and possible action on Easement Agreement: Clark explained this document should have been recorded when the Town purchased the land from Breggeman Farm, LLC but never was. This deed will formally record the joint driveway agreement as an easement for access to and from the quarry pit. Motion by Rupp, second by Ruegsegger to approve the Joint Driveway Easement Agreement between Breggeman Farms and the Town. Motion carried (3-0) Breggeman & Endres abstained.

Discussion and possible action on Purchase of Generator: Stewart Adler with Engine Generator Specialties (EGS) explained why the 45kw should be enough to run both pumps. Adler was able to show the power factor and conversion calculation of volts x amps. To start one pump would only require a 25kw so when the second pump kicks on, both would be able to run using a 45kw generator. Adler worked with the town when the last generator was purchased. It was bought from another municipality and the cost was reasonable to install a larger generator. Endres asked if the transfer switch would need to be replaced and Adler answered yes since the current switch at the station is a manual and this would be an automatic switch. That cost for this was included in the quote. Comparable quotes from Home Back-up systems were shown for the 45kw and a 70kw and both were close in costs but with different models. The EGS is a Kohler system and the other was a Generac. The major difference between the two models is the Kohler runs at 1800 rpm's and the Generac runs at 3600. The generator would be capable to switch from 3 phase to single phase for use at town hall. The warranty on the unit is five years. Ingalls asked if there is a maintenance contract and Adler said a contract was not required but they do maintenance when called. Ingalls asked Benson what he thought about EGS and Benson was in favor of them and their quick service when called out. Motion by Endres, second by Ingalls to purchase the EGS 45kw generator. Motion carried (5-0)

Discussion and possible action on N. Madison Culvert: Last week Endres and Benson met with the excavator to look at the culvert and water flow. Endres said the water was flowing through the culvert but

there was a little problem with the inlet. This was due to the frost and the fact there is a natural spring there so the water is constantly flowing. Endres stated the excavator did not have a problem warranting the road. Endres did not think this is something the town should do since other companies have not been asked to warranty their work. Rupp stated the culvert should be pulled out and put in with the right pitch. Rupp stated if the band was not the right size, this could have been why the two pieces did not seal completely in the middle. Ruegsegger asked how to tell if the pitch is even and Benson had measured it. Ingalls asked Benson about this and he stated the pitch is not right. Ruegsegger stated it should be fixed before the road is repaved. Discussion followed. Endres said the grades should be reshot in the spring, prior to the road project. Motion by Ruegsegger, second by Endres to table this issue until the grade is reshot for the N. Madison Culvert. Motion carried (5-0)

Operator's License: There were 13 operators license applications presented for review and approval from BP Allstop, Tiger Mart and Phillips 66. Motion by Ingalls, second by Rupp to approve all the applications as presented. Motion carried (5-0)

Town Supervisor Reports: Supervisor Rupp meeting with the Dane-Vienna Fire District was Monday, January 29th. Discussion on replacing 2 units with on new engine took place. Chairman Breggeman's meeting with Deforest Senior Center is scheduled for Tuesday, February 13th. Supervisor Ingalls meeting with Waunakee EMS is scheduled for Thursday, February 8th. Supervisor Endres meeting with Waunakee Area Fire Monday, January 29th. There are still dead zones using Danecom radios. Also looking into personnel shortages in the future.

Town Clerk's Report: Clark reported that the 2018 Road Bids will be published in the February 15th and 22nd editions of the Waunakee and Deforest Times. Bid opening will be held at the first meeting in March. Also, the broadband survey is out on our website and residents are already submitting the forms. The board suggested changing the listed providers on the form. Clark will update as suggested.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Ruegsegger, second by Rupp to approve the current town bills as stated and submitted in the amount of \$91,010.69; Payroll \$25,119.51; Town Bills \$45,037.48; Utility 1 \$11,269.74 and Utility 2 \$9,583.96. Motion carried (5-0)

Adjourn: Motion by Rupp, second by Ruegsegger to adjourn. Meeting adjourned at 8:05 p.m.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the February 19, 2018 Town Board Meeting.

Town of Vienna Board Minutes February 19, 2018

The regular meeting was called to order on Monday, February 19, 2018 at 7:00 p.m. by Chairman Breggeman. Supervisors Gary Endres, Karen Ingalls, Ron Rupp and Steve Ruegsegger were present. Also present was Clerk Kathy Clark, Engineer Scott Anderson, Madison Sand & Gravel Jake Taft and resident Stewart Harris.

Pledge of Allegiance was recited

Public Comment: Endres stated along Schumacher Road where the ditching was done last fall, there is water running onto the road. This will need to be looked at and fixed come spring.

Approval of Minutes: Motion made by Rupp, second by Ruegsegger to approve the minutes of February 5, 2018 town board meeting. Motion carried (5-0)

Discussion and possible action on Madison Sand & Gravel Mineral Extraction: Engineer Anderson handed out a summary of points regarding the mineral extraction plans. This project was first introduced on August 14, 2017 to the Vienna-Deforest ETZ Commission with a public hearing and meeting to follow. Many questions were raised that needed to be addressed. This project was brought back to the ETZ Commission for review on October 4th, 2017 where it was approved. The site is located along Hahn Road off County Road. Wetland delineation and soil boring in four places was performed to determine the water debt. Ingalls asked how deep is the ground water and Anderson provided the four boring results. One of the conditions for this permit is all work would be above the water table. No blasting, crushing, drilling or work can be done onsite. An 8' berm will be put in along the interstate and along County Road I. Hahn Road from County Road I to the interstate will be completely redone and widen by Madison Sand and Gravel. Permits from WisDNR and Dane County for erosion control, mining and highway work still need to be acquired. Reclamation back to agriculture land is planned 8-10 years. Taft explained most of the work will be done in the winter and the volume of hauling will be minimal compared to their other sites. Discussion followed. Motion by Endres, second by Rupp to approve the Conditional Use Permit. Motion carried (4-1)

Appointment of Board member to the DeForest Area Senior Center: Breggeman explained he was initially going to step down but there are some issues being discussed and repair work to be completed. Therefore this would not be a good time to appoint someone in his place.

Amendment of Ordinance #3-20-06-1: Clark explained that Stoeckler is going through the town ordinances to update fee's or make changes that may have occurred since the original ordinance was written. This ordinance is for Alcoholic beverage licenses. Certain fee's did not meet state statute and need to be corrected. Motion by Rupp, second by Endres to repeal and approve the amendment to Ordinance #3-20-06-1. Motion Carried (5-0)

Operator's License: One application from BP All-stop was reviewed. Motion by Rupp, second by Ruegsegger to approve Christopher Volden's Operators License application. Motion carried (5-0)

Town Supervisor Reports: Supervisor Rupp meeting with the Dane-Vienna Fire District is scheduled for Monday, February 26th. Chairman Breggeman's meeting with Deforest Senior Center was discussed earlier in the meeting. Supervisor Ingalls meeting with Waunakee EMS was Thursday, February 8th but she was not able to attend. Supervisor Endres meeting with Waunakee Area Fire is scheduled for Monday, February 26th.

Town Clerk's Report: Clark reported that tomorrow is the Spring Primary election. The turnout is expected to be less than 15%. A meeting is scheduled with Village of Deforest Wednesday, February 28th at 7pm here at town hall to review the ETZ boundary agreement. Attorney John Mitby will be attending.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Ruegsegger, second by Rupp to approve the current town bills as stated and submitted in the amount of \$1,139,804.86; Payroll \$6,406.67; Town Bills \$1,121,928.73; Utility 1 \$11,362.50 and Utility 2 \$106.96. Motion carried (5-0)

Adjourn: Motion by Ruegsegger, second by Rupp to adjourn. Meeting adjourned at 7:40 p.m.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the March 5, 2018 Town Board Meeting.

Upcoming Meetings at Town Hall

NOTICE OF PUBLIC HEARING **DEFOREST-VIENNA EXTRATERRITORIAL** **ZONING COMMITTEE** **MONDAY, MARCH 12TH AT 5:30 PM**

A Public Hearing will be held at the above time and place to consider public input on the following request: To consider a request for a conditional use permit to allow a bus maintenance and storage facility to be located on Lot 5 of the Vienna Business Center (Parcel # 0909-242-4735-0) in the DeForest-Vienna Extraterritorial Zoning Area, Vienna, WI.

VIENNA TOWN PLAN COMMISSION **MEETING AGENDA** **Monday, March 12, 2018 at 7 P.M.**

Call the meeting to order

Public Input

Approve the minutes of the February 12, 2018 Plan Commission Meeting

Dane County Curt Kodl Chapter 10 Ordinance Update

Next meeting date

Adjourn

Vienna Town Board Meeting Agenda Monday, March 5, 2018

The Vienna Town Board will meet on Monday, March 5, 2018 at 7:00 P.M. at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for that meeting includes the following:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the February 15, 2018 Board meeting

Discussion and possible action on J. Henry Conditional Use Permit

2018 Road Project Bid Openings

Motion to approve Bids for 2018 Road Projects

Operator's License

Town Supervisor Reports

Town Clerk's Report

ETZ Public Hearing & Meeting March 12th - Kobussen Bus Permit & Construction

Plan Commission Meeting March 12th - Dane County Chapter 10 Update

Cell Phone Provider Change

Review and authorize payments of current town and utility bills, wages and expenses

Adjourn