



Town of Vienna Web Site Address: [www.vienna-wis.com](http://www.vienna-wis.com)

July, 2020

## August Partisan Primary Election

The August Partisan Primary Election will be held on Tuesday, August 11, 2020. Races in the primary include Representatives in Congress and the Assembly, District Attorney, Dane County Clerk, Dane County Treasurer and Dane County Register of Deeds. This is a Partisan Primary. Voters must vote by party or votes will not count. Sample ballots have been posted at Town Hall and on the Town website. Absentee or In-person voting at the Town Office will begin Monday, June 29th, between the hours of 9AM to 3PM. You can also request to have a ballot mailed to you or update your registration by logging into "My Vote" at [myvote.wi.gov](http://myvote.wi.gov). Also, paper forms for this can be found in the vestibule of the office. The last day to request a ballot by mail is Thursday, August 6th. If you have any questions, please contact the office at 608-846-3800.

## Real Estate Tax Payments

The second installment of property tax is due Friday, July 31, 2020. However, due to COVID 19 Governor Evers enacted Act 185 that extended the due date to October 1, 2020. Dane County Treasurer and Town of Vienna adopted ACT 185 by Resolution. This does not include taxes that were due prior to April 1, 2020. As always, second installment payments are made directly to Dane County Treasurer. We cannot accept or process these payments at our office. You should have received a reminder notice by now from the Dane County Treasurer. If you haven't and need to look up what amount you owe, you can log into Access Dane at [www.accessdane.countyofdane.com](http://www.accessdane.countyofdane.com) website and look up your tax information. If you do not have computer access, feel free to contact the office and we will assist you with that information.

## Construction on Schumacher Road Begins

As you may know, this years major road project is Schumacher Road from Easy Street to County Highway V. There will be detours set up as this will include road closures. Residents living on Schumacher Road will be allowed access only. As part of this, the blind hill approaching Cuba Valley Road will be lowered to meet DOT requirements. By doing this, the town was able to qualify for a state grant that will reimburse the town 50% of the cost for lowering the hill. The hill by Hauser Road will also be adjusted to ensure proper vision of cross traffic. As part of the grant requirement, the road will be widened and the shoulders will be too. This was due to the traffic study results that showed an average of 1,200 cars traveling on Schumacher a day. The first stage of this project will be the utilities being relocated. Please watch for the people working on the sides of the roads when passing.

## Recycling Event a Success

The Electronics Recycling event on June 20th was a success! We received enough material to fill a 30-yard dumpster. Advanced Disposal contracts with a company in Janesville that recycles the items instead of disposing them into a land mind. Thank you to everyone that stopped by and took advantage of this program and for disposing your electronics properly.

## Office Hours

The office and public works department will be closed Friday, July 3rd in recognition of Independence Day. On Monday, July 6th, regular hours resume. However, the office will only be open Monday, Tuesday and Thursday from 8AM to 2PM. It will be closed on Wednesday and Friday. Please keep this in mind when stopping in to vote or picking up the brush key during that week.

## Brush Site Hours for July

The brush site will be open on the following dates and times. Saturday, July 4th from 9AM to 2PM and Wednesday, July 8th from 4PM to 7PM. It will be open again on Saturday, July 18th from 9AM to 2PM and Wednesday, July 22nd from 4PM to 7PM. Also, the key is available at the office during regular office hours Monday –Friday, 8AM to 4PM.

## Town of Vienna Board Minutes June 1, 2020

The regular meeting was called to order on Monday, June 1, 2020 at 7:00 PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres, Treasurer Nikki Roessler and Clerk Kathy Clark were present. Also present was residents Mark Townsend and Karen Ruegsegger. Supervisor Karen Noonan was excused.

### **Pledge of Allegiance was recited**

**Public Comment:** Resident Mark Townsend lives on Hickory Lane and stated the traffic has been driving at excessive speed, anywhere between 50mph-80mph. The speed limit is 45mph and heading north on Hickory there is a blind spot on the road. Karen Ruegsegger pulls out of her driveway and if heading south, the cars come over the hill are quickly behind her. It is dangerous for the residents that live in that area. Rupp stated Cuba Valley Rd is just as bad. Discussion of reducing the speed limit but to accomplish this, data has to be provided to show the excess speeding. Clark will contact the Deputy Sheriff to see if speed boards could be provided and also request extra coverage in this area.

**Approval of Minutes:** Motion by Rupp, second by Ruegsegger to approve the minutes for the May 19, 2020 town board meeting. Motion carried (4-0).

**Discussion on Borrowing Funds:** Roessler handed out three different bank's information regarding interest rates and loan options. The lowest rate for a 10 year loan was 3.05% from DMB and the highest rate was 3.5% from Waunakee Community Bank. All three banks would work with the town on a draw structured loan so a set amount would not be borrowed upfront. The town would draw the amounts needed and only pay interest on the amount used, similar to the loan structure for building the town hall. Endres asked about a possible lower rate if the town did a short term loan to cover the TRID part of the project since upon completion, the TRID would pay 50% of that cost. Roessler will contact the bank to find out more about this option for the next meeting.

**Operator's License:** One application was submitted by Phillips 66 for review. Motion by Ruegsegger, second by Endres to approve the operator license application for Amber Finberg. Motion carried (4-0)

**Town Supervisor Reports:** Supervisor Ruegsegger meeting with the DeForest Area Senior Center is scheduled for Tuesday, June 9<sup>th</sup>. Supervisor Rupp meeting with the Dane-Vienna Fire Department on Monday, May 25<sup>th</sup> was cancelled for Memorial Day. Supervisor Endres meeting with Waunakee Fire Department on Monday, May 25<sup>th</sup> was cancelled for Memorial Day.

**Town Clerk's Report:** Clark informed the board that the Bulk Waste event on May 30<sup>th</sup> was a complete success and required 3 dumpsters and the Electronic Recycling event is scheduled for Saturday, June 20<sup>th</sup>.

Clark updated the members that Schumacher Road Bid documents have been disbursed for contractors to view. Also, a reminder that the Board of Review is scheduled for Monday, June 8<sup>th</sup> from 5pm-7pm. So far there is only one appointment scheduled.

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**Review and authorize payments of current town and utility bills, wages and expenses:** Motion by Ruegsegger, second by Rupp to approve the current town bills as stated and submitted in the amount of \$24,221.18; Payroll \$15,707.05; Town Bills \$8,463.39; Utility 1 \$25.37 and Utility 2 \$25.37. Motion carried (4-0)

**Adjourn:** Motion by Endres, second by Rupp to adjourn. Motion carried (4-0). Meeting adjourned at 7:43 PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the June 15, 2020 Town Board Meeting

## Town of Vienna Board Minutes June 15, 2020

The regular meeting was called to order on Monday, June 15, 2020 at 7:00 PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres, Karen Ingalls, Treasurer Nikki Roessler and Clerk Kathy Clark were present. Also present was Town Engineer, Scott Anderson.

### **Pledge of Allegiance was recited**

**Public Comment: None**

**Approval of Minutes:** Motion by Rupp, second by Endres to approve the minutes for the June 1, 2020 town board meeting. Motion carried (4-1). Ingalls abstained.

**Discussion and possible action on Schumacher Road Project Bids:** Three bids were received for the Schumacher Project from Tri-County Paving, Integrity Grading and Excavating and Wondra Construction. The bids consisted of two contracts,

Contract 1 for the hill approaching Cuba Valley intersection with an alternate for shouldering and Contract 2 for the remainder of the road with an alternate for Hauser Road intersection. Contract 1 was awarded to Tri-County Paving as the lowest bid, including the alternate in the amount of \$285,826.33. This contract has a DOT grant that will pay 50% of the total costs, including engineer fees. Contract 2 was awarded to Integrity Grading and Excavating as the lowest bid, including the alternate in the amount of \$970,482.95. Wondra Construction bid on Contract 1 only and they were the highest of the three. The town is required to award the project to the lowest bidder. Motion by Endres, second by Rupp to award contract 1, including the alternate bid to Tri-County Paving. Motion carried (5-0). Motion by Rupp, second by Endres to award contract 2, including the alternate to Integrity Grading and Excavating. Motion carried (5-0).

**Discussion on Borrowing Funds:** Roessler worked with DMB to structure two loans for the Schumacher Road Improvement project. The one would be to cover the cost of contract 1 (lowering the hill) for a 3 or 5 year term at 2.9%. The second would be 10 year term at 3.05% to cover the cost for the remainder of the project. Roessler also looked into amortizing out the town hall loan to lower the payments which has a 3.75% interest rate. Endres suggested paying down the town loan since it has the highest rate. The loans would be taken out this summer but the first payment would not be due until 2021. Endres asked how much is in the General Fund (G/F) and discussion of the reserve and unreserved funds took place. The interest rate earned on the G/F is a little of 1%. Endres suggested using the current funds to pay off the town hall loan. This would save over 2% in interest paid on the town hall loan. Ruegsegger agreed with this. It was suggested to replace the reserve to open a separate account with a line of credit. The board discussed the options and directed Roessler and run the new proposed debt schedule as discussed.

**Discussion and possible action on Annual Liquor License Applications:** Clark explained the annual liquor license will expire June 30<sup>th</sup> and provided a list of the seven business holders along with all the new and renewal of operator licenses. Motion by Ruegsegger, second by Ingalls to approve the annual business licenses and all operator licenses and listed. Motion carried (5-0)

**Discussion and possible action on Resolution 6-15-20 Waiver of Interest and Penalties:** Clark explained due to COVID 19, Governor Evers passed ACT 185, extending out the due date on second installment tax payments to October 30<sup>th</sup> versus July 30<sup>th</sup>. This resolution adopts ACT 185 and allows the Town of Vienna to waive penalty and interest on real estate tax payments until October 30<sup>th</sup>. Motion by Endres, second by Ingalls to adopt Resolution 6-15-20 Waiver of Interest and Penalties. Motion carried (5-0)

**Operator's License: None**

**Town Supervisor Reports:** Supervisor Ruegsegger meeting with the DeForest Area Senior Center was held Tuesday, June 9<sup>th</sup>. Jason Kramer stepped down as President. Supervisor Rupp meeting with the Dane-Vienna Fire Department is scheduled to be held on Monday, June 29<sup>th</sup>. Supervisor Endres meeting with Waunakee Fire Department is scheduled to be held on Monday, June 29<sup>th</sup>. Supervisor Ingalls meeting with Waunakee EMS was held Thursday, June 11<sup>th</sup>. They are working on getting four licensed paramedics.

**Town Clerk's Report:** Clark informed the board that the Electronic Recycling even is scheduled for Saturday, June 20<sup>th</sup> from 8AM to Noon. Also, the office will be closed on July 3<sup>rd</sup> for observation of the 4<sup>th</sup> of July holiday. Clark will be on vacation July 6<sup>th</sup>-July 10<sup>th</sup> but Wendy will be in the office Mon., Tues., and Thurs., from 8AM to 2PM. The regular Monday board meeting was discussed for July 6<sup>th</sup> and it was decided to cancel it.

**Review and authorize payments of current town and utility bills, wages and expenses:** Motion by Ruegsegger, second by Rupp to approve the current town bills as stated and submitted in the amount of \$57,591.21; Payroll \$5,350.33; Town Bills \$49,420.55; Utility 1 \$443.71 and Utility 2 \$2,376.62. Motion carried (5-0)

**Adjourn:** Motion by Ruegsegger, second by Endres to adjourn. Motion carried (5-0). Meeting adjourned at 8:88 PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the July 20, 2020 Town Board Meeting

## **Town of Vienna School Board Members**

With the town being in four different school districts, it was recommended that information regarding your school district representative be put in the newsletter for a quick reference.

Waunakee Community School Board member is Mark Hetzel. He can be contacted by email at [markhetzel@waunakee.k12.wi.us](mailto:markhetzel@waunakee.k12.wi.us) or by phone at 608-846-5094 for any questions.

DeForest Area School Board member is Spencer Statz. He can be contacted by email at [sstatz@deforestschoools.org](mailto:sstatz@deforestschoools.org) or by phone at 608-692-8007

Lodi School District does not a contact specific for the Town of Vienna. However the President of the School Board is H. Adam Steinberg. He can be contacted for questions by email at [steinad@lodischoolswi.org](mailto:steinad@lodischoolswi.org).

Poynette School Districts President is Kathleen Lucey. You will need to call the office for contact information if needed.

**The regular town board meeting scheduled for July 6, 2020 has been cancelled.**

**Town of Vienna  
Annual Meeting of the Electors  
Monday, July 20th, 2020**

The Town of Vienna Annual Meeting will be held on Monday, July 20, 2020 at 6:30PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

Call the 171st Town of Vienna Annual Meeting to order  
Recite the Pledge of Allegiance  
Approve the minutes of the April 16, 2019 Town Annual Meeting  
Adoption of Amended Ordinance 11-1-2010-1, Town of Vienna Building Code  
2019 Financial Reports for Town and Utility Districts  
Town Chairs Report  
Town Clerk's Report  
Date of 2021 Town Annual Meeting – April 20, 2021  
Adjourn

**Note:** This meeting is usually held on the third Tuesday in April but had to be rescheduled due to the COVID 19 pandemic.