



Town of Vienna Web Site Address: [www.vienna-wis.com](http://www.vienna-wis.com)

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## Town Road Projects

Crack Filling Service of Cross Plains recently completed their work of filling the cracks in a variety of our town roads. In some cases cracks are filled before the roads are seal coated. The town road seal coating was awarded to Scott Construction of Lake Delton. Approx. 5.5 miles of road will be sealcoated. This year will be Hahn Road from Madigan to Patton, Cuba Valley Road from Patton Road to County Road I, Norway Grove School Road from Patton Road to County Road I and WIBU Road from County Road V to County Road DM. The road reconstruction bid was awarded to Tri-County Paving. The two roads selected this year are Hickory Lane starting south of Cake Parkway and continued south 3,800 feet. Hahn Road will have a 6 foot asphalt wedge starting at Clemens Road and going 2,350 feet on each side.

## CTH DM Bridge over IH-39/90/94, Dane County

Construction began Monday, May 22, 2017. This project includes the removal and replacement of the County Highway DM Bridge over I-39/90/94. The new bridge will be built in the same location as the existing bridge, and 2 retaining walls will be constructed, one on each side of the interstate. The finished bridge and retaining walls will look similar to the County Highway I bridge over the interstate. The east intersection of WIBU Road and County DM will be relocated further east to improve intersection visibility. This project will also include River Road bridge rehabilitation, currently scheduled to begin in late July. A public information meeting will be held prior to the start of the River Road bridge rehabilitation. Construction is scheduled from May 22 – October 13, 2017. County Highway DM and WIBU Road (north leg) will be closed during construction with a detour route using County Highways V and I. On interstate, I-39/90/94 single lane and double lane closures will be during off-peak travel hours, Memorial Day to Labor Day. If you have questions, please contact Hanna Johnson, WisDOT Project Leader, (608) 516-1616, [hanna.johnson@dot.wi.gov](mailto:hanna.johnson@dot.wi.gov).

## Notice of Board of Review

Notice is hereby given that the Board of Review for the Town of Vienna shall convene on Monday, June 5<sup>th</sup> at 6:15pm at the Town Hall, located at 7161 County Road I, DeForest. Since the assessment roll is incomplete, the Board will adjourn to a later date when the assessment roll for all real and personal property is complete.

## Wingra Stone/Maier Quarry Meeting

The Annual Wingra Stone/Maier Quarry Advisory Committee will meet at the Vienna Town Hall, located at 7161 County Highway I, DeForest on Monday, June 5, 2017 at 6:30 P.M. Discussion of the past year's operations and the upcoming projects will take place. Any residents that have an interest and/or concern regarding the activity of this quarry should plan to attend.

## Summer is Approaching

It is that time of year when everyone is ready for some fun and sun. Students are done with school, bicyclist are on the roads and construction is in full gear. The town has received several calls regarding speeding vehicles on our roads. We have a speed board that monitors how many cars go past and at what speed. The data will be helpful to locate the primary areas of concern. Please be conscious of your speed when driving, especially when approaching a blind hill.

## Spring has Sprung!

This is a friendly reminder that while you are out walking or playing with your dog or dogs, in one of our parks, please be kind and pick up their waste so everyone can enjoy the green grass. Thank you all in advance for your cooperation.

## Town of Vienna Board Minutes May 1, 2017 Rescheduled to May 8, 2017

The regular meeting was called to order at 6:00 p.m. by Supervisor Endres. Supervisors Ron Rupp, Steve Ruegsegger were present. Also present Clerk Kathy Clark. NOTE: The meeting started in the office due to a previous meeting running late. Jerry Marx, Karen Ingalls joined the meeting in the board room. Plan commission members, Brian Meinholz, Cathleen Heath, Todd Mallon and Jim Koch also joined waiting for their 7pm meeting.

**Public Comment:** None

**Approval of Minutes:** Motion made by Ruegsegger, second by Rupp to approve the minutes as amended for the April 18, 2017 town board meeting. Motion carried (3-0)

**Chairman Breggeman joined the meeting at 6:05 pm from the previous meeting.**

**Discussion and possible action on Draft Ordinance for Event Barns:** Clark stated that the draft should be considered a draft policy, not an ordinance because currently a state statute does not address this specific topic. There is a proposed 2017 Senate Bill 137 to create statute 101.05(6) to add language regarding certain buildings used for social events. This state bill was used to draft language for this policy by removing references that do not apply to local government. Ruegsegger reviewed the draft and would like a clean copy, without the lined out sentences for review at the next meeting. Clark will make the changes as requested.

**Discussion and possible action on Chip and Seal Coating Bids:** Only one bid was received from Scott Construction with two costs configurations based on different materials. The first quote using 2 Portage Ash (boiler slag) had a total cost of \$84,155.00. The second quote using Fractured Pea stone had a total cost of \$76,641.00. Rupp asked what Benson preferred to use on the town roads. Endres thought it was always the boiler slag material and that no other options were provided in prior year bids. Rupp suggested considering using 2 portage ash on the heavily traveled roads and the fractured pea stone on the less traveled ones. Endres recommended using the same material on all and approving the bid to move forward. Ruegsegger suggested going with what material lasted longer. Discussion followed. Motion by Rupp, second by Ruegsegger to approve the bid received by Scott Construction using the 2 Portage Ash. Motion carried (4-0)

**Meeting moved to the Board room and the Pledge of Allegiance was recited.**

**Discussion and possible action on Purchase of Surveying Equipment:** The purchase of this equipment originated during a discussion on the standing water levels in the fields along CR V. Further discussion determined there were many other reasons to have this on hand. Three different models were handed out along with one lease option for review. Endres looked online for other brands less expensive than the three presented and provided several other makes and models which would meet the needs for the towns use. Motion by Endres, second by Rupp to approve the Purchase of Surveying Equipment not to exceed a cost of \$750. Motion carried (4-0)

**Discussion and possible action on the Purchase of New Laptop:** Clark referred this item to Ruegsegger based on his review of the office computers and laptops. Ruegsegger explained that the laptop Benson is currently using is running out of memory and is no longer secure on Windows 7. Clark stated the warranty had expired too. The proposed Core i3 laptop was only 4GB (8GB is preferred) but the cost of \$349.99 was a good deal. Motion by Endres, second by Ingalls to approve the Purchase of a new Laptop at a cost not to exceed \$350, plus any possible fees. Motion carried (5-0)

**Town Supervisor Reports:** Supervisor Ruegsegger meeting with Dane-Vienna Fire District was Monday, April 24th. The Fire District board discussed a 5 member board decided to maintain a four member board. The town will either continue to operate under the 1961 contract with a 4 member board or agree to the new contract with a 4 member board. This will be added to the June 5, 2017 agenda for another vote by the town board. Supervisor Rupp will be at the Plan Commission meeting at 7pm tonight. Rupp stated the equipment committee met on May 4<sup>th</sup> to review costs of different trucks, makes and models. This would replace the 1 ton pick-up truck. Discussion followed. This is an agenda item for the May 15th meeting. Endres requested a current inventory schedule of all truck and equipment for the next meeting. Chairman Breggeman's meeting with DeForest Senior Center is Tuesday, May 9th. Supervisor Ingalls meeting with Waunakee EMS is Thursday, May 11th<sup>th</sup>. Supervisor Endres meeting with Waunakee Fire District meeting was Monday, April 24<sup>th</sup>. Endres reported the new Chief, Dave Kopp has taken his position. DaneCom is being used successfully but 2 different channels are needed for communicating with firemen and county dispatch simultaneously.

**Town Clerks Report:** The Nature Valley Conservancy association contacted the office regarding the mowing of lot 3 and around the lift station. In the past, the lawn maintenance company has been doing it. This will add 4 more acres to the town's mowing. TDS and MGE have applied for town permits for excavation projects. TDS is putting in underground fiber along Easy Street and MGE is putting in natural gas lines throughout the town. There has been some complaints received regarding residential property lines. Residents have been advised to contact a land surveyor to resolve these issues. A change was made on the money market account so new bank signature cards need to be signed by all board members.

**Review and authorize payments of current town and utility bills, wages and expenses:** Motion by Ruegsegger, second by Rupp to approve the current town bills submitted for payment stated in the amount of \$65,110.12. Payroll \$4,604.40; Town Bills \$40,776.43; Utility 1 \$10,598.01; Utility 2 \$9,131.28. Motion carried (5-0)

**Adjourn:** Motion by Rupp, second by Ruegsegger to adjourn. Meeting adjourned at 7:06 p.m.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the June 5, 2017 Town Board Meeting.

## Town of Vienna Board Minutes May 15, 2017

The regular meeting was called to order at 7:00 p.m. by Chairman Breggeman. Supervisors Gary Endres, Karen Ingalls, Ron Rupp, Steve Ruegsegger. Also present Clerk Kathy Clark, Supervisor Scott Benson and Patrolman Lavern Wipperfurth.

**Pledge of allegiance was recited.**

**Public Comment:** None

**Approval of Minutes:** Motion by Rupp, second by Ruegsegger to approve the minutes of May 8, 2017 town board meeting. Motion carried (5-0)

**Discussion and possible action on Road Reconstruction Bids:** Clark informed the board that three bids were submitted for both road projects. Ruegsegger opened Tri-County Paving bid and announced the totals. Rupp opened the Payne & Dolan bid and announced the totals. Endres opened Wolf Paving bid and announced the totals. The Tri-County Paving had the lowest combined bid for both roads and was awarded the project. Motion by Endres, second by Ruegsegger to approve Tri-County Paving bid for the Road Projects. Motion carried (5-0). The question of whether culverts should be replaced as part of each reconstruction project was raised. Quotes were provided for the added costs to replace two more culverts in the reconstruction road section. Endres stated that if a culvert is in place over 40 years, it would be prudent to replace them while the road is being worked on. Benson stated each one is inspected prior to the project with the engineer and excavator to determine the condition. Discussion followed. Motion by Ingalls, second by Endres to replace any culvert 35 years or older as part of each reconstruction project, regardless of the condition. Motion carried (3-2)

**Discussion and possible action on Leonard/Rauls Rezone of Lot Line-CSM:** The plan commission tabled this at the last meeting and will review it again at the next meeting scheduled June 12<sup>th</sup>.

**Discussion and possible action on Purchase of 1-Ton Pick-Up Truck:** Clark informed the board that Ewald had the state contract and at the last Equipment Advisory Committee meeting, the information was reviewed. A quote from Burke Equipment was included in their review. The committee discussed the different makes and model of trucks and decided not to go with a Dodge because of the hydraulics and/or a Chevy because of the limited size. Burke had recommended the Ford F550 for its size and capacity for the salt spreader. An additional quote was received from Madison Truck for comparison. Breggeman asked Sauk dealership to send quotes on different makes and model trucks for cost comparison to Ewald. Breggeman stated that the board should decide if the town needs this size truck and what the plan for the third plow truck would be if the 1-Ton truck was purchased. Endres spoke to another township that purchased a similar truck and stated that it is too big for daily needs. Rupp informed the board that the 1-Ton would be used primarily for salting and it does not require a plow but should be set up for one to be added, if needed.

Clark stated more information would be gathered and another equipment advisory meeting would be held before the next board meeting. Endres also requested a present value schedule of all equipment, including mowers and tractors, over a 10 year period to see how the equipment replacement fund account works out. Clark will prepare that for the next meeting.

**Discussion and possible action on draft Policy for Event Barns:** Clark updated the draft on the last meeting, using the current state legislative bill for language. The purpose of this would be to set conditions going forward if other property owners filed for a conditional use or temporary use permit is requested. Ingalls asked if the state would override our policy and that would only happen if a business operated year round. This policy would be incorporated in the next comprehensive plan review, which will be budgeted for in 2018. A liquor license is not require for this type of business but our policy would require one of the property owners to apply for an operator's license to ensure proper training is provided. Clark tried to acquire Dane County zoning language but there is nothing specific to this subject. Endres thought this was a good start and suggested sending it the Town Attorney for further review and additions.

**Operator's Licenses:** None

**Town Supervisor Reports:** Supervisor Ruegsegger next meeting with Dane-Vienna Fire District is scheduled for Tuesday May 30<sup>th</sup>. Supervisor Rupp attended the Plan Commission meeting on Monday, May 8<sup>th</sup>. Chairman Breggeman's meeting with DeForest Senior Center was Tuesday, May 9<sup>th</sup>. Bids were opened for requested for repairs, only one was received and the costs were more than budgeted. Supervisor Ingalls meeting with Waunakee EMS was Thursday, May 11<sup>th</sup>. Supervisor Endres meeting with Waunakee Fire District meeting is scheduled for Monday, May 29<sup>th</sup> but may be cancelled due to it being a holiday.

**Town Clerks Report:** Clark informed the board that a tentative meeting for the Maier/Wingra Advisory Quarry on June 5<sup>th</sup> at 6:30. Board of review training is available by DVD and an alternate member should be certified. Ingalls volunteered to get certified as the alternate. Since the dates have not been set for open book and board of review, a brief statutory meeting will take place on June 5<sup>th</sup> to address this. Last, the Vienna Tourism Commission sponsored the Schumacher Farm's Blue Grass Festival on May 20<sup>th</sup>. Three free admission tickets were extended but no one could attend. Clark offered the board members the tickets and Ingalls was able to attend.

**Review and authorize payments of current town and utility bills, wages and expenses:** Motion by Ruegsegger, second by Rupp to approve the bills as stated and pay the current town bills as submitted in the amount of \$34,261.72; Payroll \$15,812.99; Town Bills \$18,351.64 and Utility 2 \$97.09. There were no bills for Utility 1. Motion carried (5-0).

**Adjourn:** Motion by Rupp, second by Ruegsegger to adjourn. Meeting adjourned at 8:13 p.m.

**Prepared by:** Kathleen Clark, Town Clerk

**Vienna Town Board Meeting Agenda  
Monday, June 5, 2017**

The Vienna Town Board will meet on Monday, June 5, 2017 at 7:00 P.M. in the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

Call the Town Board meeting to order  
Recite the Pledge of Allegiance  
Public comment  
Approve or amend the minutes of the May 15, 2017 Board meeting  
Discussion and possible action on Dane-Vienna Fire District Contract  
Discussion and possible action on Purchase of 1-Ton Pick-Up Truck  
Discussion and possible action on draft Policy for Event Barns  
Discussion and possible action on Meek Road Culverts  
Discussion and possible action on Reynolds Crane No Parking signs  
Appointment of 2 DeForest Senior Center Board Members  
Operator's License  
Town Supervisor Reports  
Town Clerk's Report  
Recycle Grant  
DNR Brush Site Inspection  
Review and authorize payments of current town and utility bills, wages and expenses  
Adjourn