



TOWN OF VIENNA NEWSLETTER

PHONE: (608) 846-3800

Town of Vienna Web Site Address: [www.vienna-wis.com](http://www.vienna-wis.com)

December, 2020

## Presidential Election Results

The town had the largest turnout for this election with 1,022 voters out of 1,126 registered voters cast a ballot. That is a 91% turnout which is great to see when it involves our country's democracy. The town was split right down the middle with Trump/Pence receiving 506 votes and Biden/Harris receiving 503. The remainder of votes were Jorgensen/Cohen receiving 8 votes and a few write-ins. For the complete list of results, visit our website and select the election tab. Dane County and Milwaukee County were the only two counties subject to a recount. The final count needs to be completed by December 1, 2020.

## Tax Collection Information

**Due to COVID-19 we highly encourage you mail your payments** in or drop them off in the secured drop box located in the Town Hall vestibule. Property tax bills will be mailed as soon as they are available, but no later than Monday, December 21, 2020. Town Treasurer Nicole Roessler will be in the office every Tuesday morning for in-person tax collection. Special hours for tax collection are as follows:

**Wednesday, December 30th 4PM-6:30PM; Thursday, December 31st 8:30AM-2:30PM**

**Friday, January 29th 8:30AM-2:30PM**

Please refer to the Treasures letter enclosed with your tax bills for further information. You can also stop in during regular office hours to make a payment. If you mail or drop off your payment and would like a receipt mailed back, please note this with your payment. **This year, a receipt will be mailed at the town's expense.** Escrow checks from mortgage companies must be signed by each person whose name is on the front of the check. Also, when writing a personal check, make sure the number written in the box matches the amount written in words on the legal line of the check. Special Assessments or Special Charges are due with the first installment payment. Remember to include your contact information, either a phone number or email, if dropping off or mailing your payment for follow up questions that may occur.

## Town Budget Passes

The 2021 Town Budget was approved by the electors and passed at the Annual Budget meeting on November 16, 2020. Copies of the 2021 budget are available on the Town's Website under the government tab or at the office.

## Holiday Office Hours

During the week of December 28th, the office will be closed for regular business. The Treasurer will be here on Thursday, 12/30 and Friday, 12/31 for collecting tax payments only. These special hours are listed above for on this page.

## Nomination Papers

Are you interested in having input on decisions made by the Town Board? There are two Town Board Supervisor and the Town Chair offices up for reelection in April next year. If you are interested in running, please contact the office. The first day to circulate nomination papers is Tuesday, December 1st. Papers can be picked up at the office or printed off the Town's website. The completed packet needs to be filed with the Clerk no later than 5PM, Monday, January 4th.

## School District Seat

The School District of DeForest will hold an election on Tuesday, April 6, 2021 for the following office are to be elected to succeed the present incumbents listed. The term of office for a Board of Education member is three years beginning on Monday, April 26, 2021 ending on April 21, 2024. One board member seat from the Town of Leeds/Vienna for a three-year term expires in Spring of 2024. Incumbent: Spencer Statz

## Advance Disposal is now Waste Management

The new customer service phone number is 608-807-3240. Changes will be made after the first year and details will be announced in the January newsletter. The schedule remains the same for pick-up.

## **Town of Vienna Board Minutes**

### **November 2, 2020**

The regular meeting was called to order on Monday, November 2, 2020 at 7:00PM by Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres, Clerk Kathy Clark and resident Judy Walker were present. Karen Ingalls was excused.

#### **Pledge of Allegiance was recited**

**Public Comment:** None

**Approval of Minutes:** Motion by Rupp, second by Ruegsegger to approve the minutes for the October 19, 2020 town board meeting. Motion carried (4-0)

**Discussion and possible action on Ballweg Rezone application and CSM-5497 Cuba Valley Road:** Clark informed the board that Rodney Ballweg has requested to split off the farm buildings from the farm and sell Tammy and Jerry Reece the new parcel as a farmette with the buildings and a total of 5.90 acres. This lot will be rezoned from FP 35 to RR-4. Ballweg will retain the farmland of 9.0 acres and that will now be zoned FP1. Once the Reece's purchase the lot, they plan to raze the existing house and some of the outbuildings. The CSM reflects the splits and new lots as created. This is a one-time split with no further intent of development other than the new home. The Plan Commission recommended approval. This will go to Dane County for the Public Hearing on December 22, 2020. Motion by Rupp, second by Endres to approve the Rezone application and CSM. Motion carried (4-0)

**Discussion and possible action on Jakacki Rezone application and CSM-5116-5118 Easy St:** Jakacki worked with his neighbor Ziegler to purchase an acre to add on to his current property. This would provide extra land along the sides of the current lot and more in the back of the lot. This additional acre will increase the lot size only. There will be a deed restriction noted to not allow any building on this added land. The property use will not change. The Plan Commission recommended approval. This will go to Dane County for the Public Hearing on December 22, 2020. Motion by Endres, second by Rupp to approve of the rezone application and CSM with a deed restriction for any future building. Motion carried (4-0)

**Final Discussion on 2021 Budgets and Road Projects:** Clark stated today was the deadline to post the Public Hearing Notice for the 2021 Budget. Roessler passed out an updated schedule with banking information and account balances for review. Currently the loans that were taken out earlier this year have not been drawn from to date so there is no interest being accrued. Tri-County will complete the hill portion of Schumacher Road this year so there will be some funds drawn by end of this year to close out that contractor. Maier Road loan was discussed and Endres suggested paying the remainder balance off the loan early to avoid paying further interest. Endres asked about the town building account and if that could be paid off this year as well. Another schedule reflecting the annual tax assessments for the last 5 years and the impact of change that took place after the 2019 revaluation was completed. The tax assessments went up and mill rate came down. Some other changes in the budget were discussed. Roessler requested the board motion approval of the loan pay offs to confirm this action by vote. Motion by Endres, second by Ruegsegger to close the town building account and transfer the balance to the general fund. Motion carried (4-0) Motion by Endres, second by Rupp to pay off the Maier Road Loan. Motion carried (4-0)

**Operator's License:** None

**Town Supervisor Reports:** Supervisor Ruegsegger meeting with the DeForest Area Senior Center is scheduled for Tuesday, November 10th. Supervisor Rupp meeting with the Dane-Vienna Fire Department was held Monday, October 26<sup>th</sup>. Supervisor Endres meeting with Waunakee Fire Department was held Monday, October 26<sup>th</sup>. The Town of Vienna provided routes to recovery (R2R) funds to the Waunakee Fire Department in the amount of \$10,000 to help with payroll.

**Town Clerk's Report:** The Annual Public Hearing will be held Monday, November 16<sup>th</sup> at 6:30 PM. The regular board meeting will immediately follow the budget hearing.

**Review and authorize payments of current town and utility bills, wages and expenses:** Motion by Ruegsegger, second by Rupp to approve the current town bills as stated in the amount of \$198,539.87; Payroll \$16,612.82; Town Bills \$153,046.82; Utility 1 \$18,924.22 and Utility 2 \$9,956.01. Motion carried (4-0)

**Adjourn:** Motion by Ruegsegger, second by Rupp to adjourn. Motion carried (4-0). Meeting adjourned at 8:02 PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the November 16, 2020 Town Board Meeting

## **Town of Vienna Plan Commission Minutes**

### **Monday, November 9, 2020**

The Town of Vienna Plan Commission meeting was called to order on Monday, November 9, 2020 at 7:00 PM by Chair Brian Meinholtz. Commissioner Jim Koch, Todd Mallon and Cate Heath attended via Zoom. Clerk Kathy Clark and Residents Lonnie Hahn and Luke Kaltenberg, Surveyor Dan Paulson were present. Commissioner Ingalls was excused.

#### **Recite the Pledge of Allegiance**

**Public comment:** None

**Approve the minutes:** Motion by Mallon, second by Koch to approve the minutes for the October 19, 2020 Plan Commission meeting. Motion carried (4-0).

**Discussion and possible recommendation on Kaltenberg Rezone Application & CSM-Parcel 0909-353-9010-8:** Clark informed the commission Rick Kaltenberg has requested to split off a parcel from his farm, located off Easy Street and County Road I. There have been previous splits on this farm and based on a density report performed by Dane County Zoning, the remainder of 112.5 acres has one remaining split available. This split would create a 2.87 acre parcel for Luke and Emily Kaltenberg to build a new home. Mallon asked where the driveway would be located on the new parcel and it would be on Easy Street, as far from County Road I due to the curvy intersection. Luke was raised on the farm and is familiar with the history of this road intersection. This will go to the town board for final approval on November 16<sup>th</sup> and to Dane County for the Public Hearing on December 22, 2020. Motion by Koch, second by Heath to recommend approval of the Kaltenberg rezone application and CSM. Motion carried (4-0)

**Discussion and possible recommendation on 4-D Farms Kelley Rezone Application & CSM-5379 County Hwy V:** This rezone is related to the Conditional Use Permit (CUP) presented a month ago to extend

the Madison Sand and Gravel quarry on this 36 acre land that the duplex is currently located. This rezone would separate the duplex on a 2.87 acre parcel from the rest of the land and rezone it to TFR-8, a two family residential. An easement will remain on the new parcel to keep some distant from the quarry and the duplex and allow for the berm and trees to be planted. This will go to the town board for final approval on November 16<sup>th</sup> and to Dane County for the Public Hearing on December 22, 2020. The CUP will be part of the public hearing review at the county. Motion by Heath, second by Koch to recommend approval of the rezone application and CSM. Motion carried (3-1)

**Discussion and possible recommendation on Hahn Rezone Application & CSM-7205 Patton Rd:** Hahn was present with the surveyor, Paulson. The intent is to separate the buildings from the rest of the land, creating a 6 acre farmette to be sold and leaving 32 acres as farmland. The buildings consist of a house, garage and outbuildings. When splitting buildings from the farm, the split does not count as a new split for building purposes. Heath asked if this land should be deed restricted but Dane County did not recommend a restriction for this application. Motion by Koch, second by Heath to recommend approval of the rezone application and CSM. Motion approved (4-0)

**Adjourn:** Motion by Heath, second by Koch to adjourn. Meeting was adjourned at 7:21 PM

**Prepared by:** Kathleen Clark, Clerk

**Note:** These draft minutes are subject to approval at the next Plan Commission Meeting.

## **Town of Vienna Annual Budget Public Hearing Monday, November 16, 2020**

The Vienna Town Board opened the Annual Public Hearing on Monday, November 16, 2020 at 6:30 PM in the Town Hall. The proposed 2021 Budget Presentation included a breakdown of Road Outlay and Maintenance, Fire and EMS budgets and the Tax Levy. The Public Hearing was closed at 6:50pm. The proposed budget will move to the board meeting for final approval.

## **Town of Vienna Board Minutes November 16, 2020**

The regular meeting was called to order on Monday, November 16, 2020 at 6:51pm, immediately following the Budget Public Hearing Chair Jerry Marx. Supervisors Steve Ruegsegger, Ron Rupp, Gary Endres, Clerk Kathy Clark and resident Emily Kaltenberg, Diane Ripp and Dennis Kelley were present. Resident Donna Kelley teleconferenced in. Supervisor Karen Ingalls was excused.

### **Pledge of Allegiance was recited**

**Public Comment:** None

**Approval of Minutes:** Motion by Rupp, second by Ruegsegger to approve the minutes for the November 2, 2020 town board meeting. Motion carried (4-0).

**Discussion and possible action on Kaltenberg Rezone application and CSM-Parcel 0909-353-9010-8:** Rick Kaltenberg has enough land to split off a 2.87 acre parcel for his son to build a new home. The county did a review and found that this last split was available. The land is located on Easy Street and County Road I, near a sharp curve in the road. Ruegsegger asked if the driveway will come out on Easy Street and it will. Endres recommended leaving a clear site line on County Road I side of the property, at

least a 100' or 200' from the road. The Plan Commission recommended approval. This will go to Dane County for the Public Hearing on December 22, 2020. Motion by Endres, second by Ruegsegger to approve the Rezone application and CSM with the condition that the site line be kept open. Motion carried (4-0)

**Discussion and possible action on Hahn Rezone application and CSM-7200 Patton Rd:** Hahn plans to split the buildings off from the farmland and sell the buildings as a farmette. This does not count as a split for new development per our comprehensive plan. The Plan Commission recommended approval. This will go to Dane County for the Public Hearing on January 26, 2021. Motion by Rupp, second by Endres to approve the rezone application and CSM. Motion carried (4-0)

**Discussion and possible action on 4-D Farms Kelley Rezone Application & CSM-5379 CR V:** This application was filed to separate the existing duplex from the 36 acres of land that will become part of the Madison Sand & Gravel. The duplex will be zoned TFR-8, two family residential and maintain 2.96 acres. The rest of the 33 acres will be reviewed as part of the Conditional Use Permit application for mineral extraction. Marx asked about the land between the duplex and the remainder of land. Kelley stated this will be used as a buffer to the quarry, if approved. The Plan Commission recommended approval. This will go to Dane County for the Public Hearing on December 22, 2020. Motion by Endres, second by Ruegsegger to approve the rezone application and CSM. Motion carried (4-0)

**Discussion and possible action to approve the 2021 Highway Expenditures:** Motion by Endres, second by Rupp to approve the 2021 Highway Expenditures as reviewed in the proposed budget Public Hearing. Motion carried (4-0)

**Discussion and possible action to approve and adopt the proposed 2021 Town Budget:** Motion by Endres, second by Rupp to approve and adopt the proposed 2021 Town Budget. Motion carried (4-0)

**Discussion and possible action to approve the 2020 Tax Levy:** Motion by Ruegsegger, second by Rupp to approve the 2020 Tax Levy. Motion carried (4-0)

**Operator's License:** None

**Town Supervisor Reports:** Supervisor Ruegsegger meeting with the DeForest Area Senior Center was held on Tuesday, November 10th. They are still working on budget items. Supervisor Rupp meeting with the Dane-Vienna Fire Department is scheduled for Monday, November 30th. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, November 30<sup>th</sup>.

**Town Clerk's Report:** Clark stated the office and shop would be closed on Thursday 11/26 and Friday 11/27 for the holiday.

**Review and authorize payments of current town and utility bills, wages and expenses:** Motion by Ruegsegger, second by Rupp to approve the current town bills as stated in the amount of \$57,733.32; Payroll \$6,160.33; Town Bills \$50,039.17; Utility 1 \$1,409.76 and Utility 2 \$124.06. Motion carried (4-0)

**Adjourn:** Motion by Ruegsegger, second by Rupp to adjourn. Motion carried (4-0) Meeting adjourned at 7:24 PM.

**Prepared by:** Kathleen Clark, Town Clerk

**Note:** These draft minutes are subject to approval at the December 7, 2020 Town Board Meeting

## **Vienna Town Board Meeting Agenda Monday, December 7, 2020**

The Vienna Town Board will meet on Monday, December 7, 2020 at 7PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the November 16, 2020 Town Board meeting

Discussion and possible action on Ordinance 12-18-17, License & Fees Schedule to amend the cost for a cemetery plot for cremation burials and rules and bylaws.

Operator's License

Town Supervisor Reports

Town Clerk's Report

Meeting on Utility Budgets 1 & 2 December 21<sup>st</sup> at 6:30 pm

Review and authorize payments of current town and utility bills, wages and expenses

Adjourn