



Town of Vienna Web Site Address: www.vienna-wis.com

August, 2022

August Partisan Primary Election

The August Partisan Primary Election will be held on Tuesday, August 9, 2022. Races in the primary include Governor, Lt. Governor, Representatives in Congress and the Assembly, District Attorney and other office seats. **This is a Partisan Primary. Voters must vote by party or votes will not count.** Sample ballots have been posted at Town Hall and on the Town website. You can request to have a ballot mailed to you or update your registration by logging into "My Vote" at myvote.wi.gov. Also, paper forms for this can be found in the vestibule of the office. The last day to request a ballot by mail is Thursday, August 4th. The last day to early vote in person is Friday, August 5th. If you have any questions, please contact the office at 608-846-3800. As a reminder, if you received a ballot by mail, please mail it back to the office before August 8th so your votes will count.

Local Road Work Begins

If you have driven past our town hall recently, you may have notice the large pile of quartz rock here. That is the material that will be used for Chip Sealing, scheduled to begin this month. Several roads are scheduled to be completed including Dunroven Rd from CR DM to Meek Rd, Hahn Rd from Morrisonville Rd to CR I, Patton Rd from CR V to Cuba Valley and half mile sections on Meek Rd and Hickory Lane. Also, WIBU is scheduled to be reconstructed starting August 8th by Payne and Dolan. The stretch of WIBU Road is from CR DM to Meek Road. Another paving job has been scheduled for Madigan Road which was completed late July. The last road to be milled and repaved this summer is Kelley Lane. This is a small job that will also have a double coat of chip seal. As always, we ask that you please drive slow when approaching any construction site.

County Road V Construction

The Dane County Department of Public Works, Highway and Transportation in conjunction with the Wisconsin Department of Transportation (WisDOT) are in the final stage of plans for a project located on CTH V, from STH 113 to CTH I, Dane County, Wisconsin. The project length is approximately 4 miles and is scheduled to **start August 1, 2022**. CTH V will be closed to traffic during this project, but homeowners will have access to their properties. In the last pre-construction meeting for this project, there was talk of closing only one lane at a time. The project will resurface the asphalt pavement, make intersection safety improvements at Madigan Rd, Schumacher Rd, Patton Rd, Norway Grove Rd and CTH I (south) intersections, replace and install beam guards at new locations and add wider paved shoulders. Surveys will be conducted and some of this work may require crew members to enter your property to conduct their work or to take photographs of buildings on your land. A crew member will contact you prior to coming upon your land with an approximate time that these surveys will be performed. In all cases, the work site areas will be restored to their previous condition. This is scheduled to be completed in November, 2022, weather permitting of course.

August Brush Site Hours

The brush site will be open on the following dates and times. Saturday, August 6th from 9AM to 2PM and Wednesday, August 20th from 4PM to 7PM. It will be open again on Saturday, August 24th from 9AM to 2PM and Wednesday, August 24th from 4PM to 7PM. The key is available at the office during regular business office hours Monday–Friday, 8AM to 4PM.

Real Estate Tax Payments

The second installment of property tax was due Sunday, July 31, 2022 and should have been payable to Dane County Treasurer. If you have missed this deadline, the full amount of tax will be penalized and accrue interest until paid, even if the first installment was paid timely. If you have any questions or concerns, contact Dane County Treasurer at 608-266-4151 to establish a payment plan.

Town of Vienna Special Board Minutes June 28, 2022

The special Board meeting was called to order on Tuesday, June 28, 2022 at 4:00pm by Clerk Clark. Supervisors Sherri Meinholz, Tim Hoege, Steve Ruegsegger and Clerk Kathy Clark were present. Also present was Attorney Matt Fleming.

Nominate Acting Town Chair: Motion by Hoege, second by Meinholz to nominate Steve Ruegsegger as Acting Town Chair. Motion carried (3-0)

Pledge of Allegiance was recited

Public Comment: None

Convene into Closed Session: Pursuant to Wis. Statute 19.85.1 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Discuss Agreement with Cave Enterprise) Motion by Hoege, second by Meinholz to convene in closed session. Motion carried. Roll Call vote: Meinholz, yes; Hoege, yes; Ruegsegger, yes. Board convened at 4:03PM.

Reconvene to Open Session: Motion by Meinholz, second by Hoege to reconvene into open session. Motion carried (3-0) the board reconvened into open session at 4:57PM.

Action Taken: Motion by Hoege, second by Meinholz to allow sanitary connection to JHGV-Burger King/Starbucks subject to town engineering approval. Motion carried (3-0)

Adjourn: Motion by Hoege, second by Meinholz to adjourn. Motion carried (3-0). Meeting adjourned at 4:59PM.

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the July 5, 2022 Town Board Meeting

Town of Vienna Board Minutes Tuesday, July 5, 2022

The regular meeting was called to order on Tuesday, July 5, 2022 at 7:00pm by Chair Jerry Marx. Supervisors Gary Endres, Sherri Meinholz, Tim Hoege, Steve Ruegsegger and Clerk Kathy Clark were present.

Pledge of Allegiance was recited

Public Comment: None

Approve of Minutes: Motion by Hoege, second by Ruegsegger to approve the minutes for the June 20, 2022 and June 28, 2022 town board meetings. Motion carried (5-0).

Discussion and possible action on 2022 Chip Seal Coating Bids: Two bids were received, one from Scott's Construction and one from Fahrner Asphalt. Scott's Construction's bid came in approx. \$20,000 higher than Fahrner Asphalt. Marx asked if both bids used the same material in the bids and Motion by Endres, second by Meinholz to approve

Fahrner Asphalt contract for 2022 Chip Seal for all five roads submitted. Motion carried (5-0)

Discussion and possible action on 2022 Compliance Maintenance Annual Report UD 1 & 2: Each year the DNR requires all sewer utility service providers to file a formal annual report on the operation and maintenance of each utility district in the municipality. The report includes financial and operational information including any reported issues or complaints made within each year. It also requires reporting any upgrades or repairs made. Once reviewed by the DNR, the town receives feedback on the status of the districts. Motion by Ruegsegger, second by Meinholz to approved the 2022 CMAR reports for Utility Districts 1 & 2. Motion carried (5-0)

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Area Senior Center is scheduled for Nest Tuesday, July 12th. Supervisor Hoege meeting with Waunakee EMS is scheduled for Thursday, July 14. Supervisor Meinholz meeting Dane -Vienna Fire is scheduled for July 25th. Supervisor Endres meeting with the Waunakee Fire was held June 27th. The call volume has almost doubled and the volunteers are responding to more assisted calls instead of Waunakee calls. This may be a reason to go with full time in the future as the demands increase.

Town Clerk's Report: Clark informed the board that a Pre-Construction meeting was held for WIBU Road and the other road projects. Payne and Dolan will not be able to start the work until August 8th. County Road V is scheduled to begin August 1st.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Ruegsegger, second by Endres to approve the current town bills as stated in the amount of \$18,970.57; Payroll \$14,767.43; Town Bills \$3,829.85; Utility 1 \$347.92 and Utility 2 \$25.37. Motion carried (5-0)

Convene into Closed Session: Pursuant to Wis. Statute 19.85.1 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Discuss Boundary Agreement with Village of DeForest) Motion by Ruegsegger, second by Meinholz to convene in closed session. Motion carried (5-0) Roll Call vote: Ruegsegger, yes; Hoege, yes; Marx, yes; Meinholz, yes; Endres, yes. Board convened at 7:25PM.

Reconvene to Open Session: Motion by Meinholz, second by Endres to reconvene into open session. Motion carried (5-0) the board reconvened into open session at 7:42pm. No Action was taken.

Adjourn: Motion by Endres, second by Ruegsegger to adjourn. Motion carried (5-0). Meeting adjourned at 7:42PM

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the July 18, 2022 Town Board Meeting

Town of Vienna Plan Commission Minutes Monday, July 18, 2022

The Town of Vienna Plan Commission meeting was called to order on Monday, July 18, 2022 at 6:05 PM by Chair Brian Meinholz. Commissioner Steve Herbrand and Clerk Kathy Clark were present. Commissioner Jim Koch joined via zoom. Dane County Zoning Administrator Roger Lane, Residents Molly & Kevin Arrand, Diane Rake, Tyler Manley and Jerry Marx were present. Commissioner's Todd Mallon and Cate Heath were excused.

Recite the Pledge of Allegiance

Public comment: None

Approve the minutes: Motion by Herbrand, second by Koch to approve the minutes for the May 8, 2022 Plan Commission meeting. Motion carried (3-0).

Discussion and possible recommendation on

Rake Split-Parcel #0909-282-9501-0: This was first brought to the Plan Commission in May and was tabled for more information. Molly (Rake) Arand sent an email back in June proposing the Dane County Zoning Ordinance known as "Farm Residence" Conditional Use permit. This can be found described in DC Ordinance section 10.004(66) and other Ordinance sections. Diane and Tom Rake bought this property from the Kipley Farm in 1987, which had gone into foreclosure. The issue remains that the existing farm has no further splits and/or not enough acreage to create a buildable lot via rezoning. Manley asked if no split is available, can the Comprehensive Plan be amended to allow for this in the future. Clark explained that process is at the very early stage and could take up to a year or two before the new revision is completed. The Comprehensive plan was updated in 2006 when the split requirement was changed to 1 per 75 acres. That was requirement was kept in the updated version released in 2012. At this time, there has been no discussion of changing that requirement. Roger Lane with Dane County Zoning explained how this ordinance. In order to obtain to obtain a Conditional Use Permit, the application must meet 8 standard points. One of the standard points is the application must meet the policy of the Town Comprehensive Plan and adding a second home onto a 40 acre parcel conflicts with this. Discussion followed. It was decided that no action would take place nor would this be a tabled item.

Discussion on the Town Comprehensive Plan update: Clark provided a draft schedule for future meetings that the Engineer provided along with sections to be reviewed per meeting. Due to time restraints, no further discussion took place.

Adjourn: Motion by Koch, second by Herbrand to adjourn. Meeting was adjourned at 7:06 PM

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the next Plan Commission Meeting.

Town of Vienna Board Minutes Monday, July 18, 2022

The regular meeting was called to order on Monday, July 18, 2022 at 7:08pm by Chair Jerry Marx. Supervisors Gary Endres, Sherri Meinholz, Tim Hoege, Steve Ruegsegger and Clerk Kathy Clark were present. Also in attendance Plan Commissioners Brian Meinholz, Steve Herbrand and Jim Koch (via ZOOM) and Resident Dakota Cable.

Pledge of Allegiance was recited

Public Comment: Koch asked about the status of negotiations with the Village. Clark explained that was still in progress.

Approve of Minutes: Motion by Meinholz, second by Hoege to approve the minutes for the July 5, 2022 town board meetings. Motion carried (5-0).

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Area Senior Center was held Tuesday, July 12th. The budget is being worked on at this time and should be completed soon. Supervisor Hoege meeting with Waunakee EMS was held Thursday, July 14. Supervisor Meinholz meeting Dane-Vienna Fire is scheduled for Monday, July 25th. Supervisor Endres meeting with the Waunakee Fire is scheduled for Monday, July 25th

Town Clerk's Report: Clark informed the board that another IH 39/90/94 Corridor Study is holding their first meeting on August 17, 2022 and is looking to form a committee. Anyone interested should let Clark know or contact WisDOT.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Ruegsegger, second by Meinholz to approve the current town bills as stated in the amount of \$13,327.34; Payroll \$4,162.85; Town Bills \$12,850.07; Utility 1 \$372.73 and Utility 2 \$104.54. Motion carried (5-0)

Convene into Closed Session: Pursuant to Wis. Statute 19.85.1 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Discuss Boundary Agreement with Village of DeForest) Motion by Ruegsegger, second by Hoege to convene in closed session. Motion carried (5-0) Roll Call vote: Ruegsegger, yes; Hoege, yes; Marx, yes; Meinholz, yes; Endres, yes. Board convened at 7:22PM.

Reconvene to Open Session: Motion by Ruegsegger, second by Hoege to reconvene into open session. Motion carried (5-0) the board reconvened into open session at 8:05pm. No Action was taken.

Adjourn: Motion by Ruegsegger, second by Meinholz to adjourn. Motion carried (5-0). Meeting adjourned at 8:05PM

Prepared by: Kathleen Clark, Town Clerk

Note: These draft minutes are subject to approval at the August 1, 2022 Town Board Meeting

**Vienna Town Board Meeting Agenda
Monday, August 1, 2022**

The Vienna Town Board will meet on Monday, August 1, 2022 at 7:00PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the July 18, 2022 Town Board meeting

Discussion and possible action on Microsoft 365 purchase for .Gov Domain

Discussion and possible action on Amended Sewer Ordinance

Operator's License

Town Supervisor Reports

Town Clerk's Report

Partisan Primary Election-August 9, 2022

Update on Road Projects

Review and authorize payments of current town and utility bills, wages and expenses

Convene into Closed Session Pursuant to Wis. Statute 19.85.1 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Discuss Boundary Agreement with Village of DeForest)

Reconvene to Open Session

Adjourn